

CABLE AND COMMUNICATIONS ADVISORY COMMITTEE, Montgomery County, Maryland  
Meeting Minutes, September 22, 2010

*Committee Attendance:* Jay Boyar, Kelly Cameron, Trish Evans, Treffaney Lowe, and Suzanne Weiss  
*Absent:* Alex Cohen, Jose Zegarra Holder, Bing Kung, Mona Hall McKenzie, Grant Moy, Noreene Wells and Ben Wu  
*Cable Office Staff:* Mitsuko Herrera  
*Cable:* Josh Bokee-Comcast, Tara Potter-Verizon, Lonnie xxx and -RCN

**Call to order/Approval of Agenda/Minutes of September meeting**

- Kelly called the meeting to order at 7:10pm. There was no quorum present.

**Cable Office Report**

*Mitsuko Herrera, Cable Administrator*

- Mitsi shared the complaint report from the Cable Office
- Cable providers were asked to define the issues raised during the extended power outages, to identify precautions taken within their systems, and to define what measures had been instituted to improve future performance.
- A discussion followed highlighting that the storms and extensive power line destruction qualified these as extraordinary conditions that would mitigate the responsiveness and repairs events pursuant to franchise agreements, and other requirements
- The service providers explained some of the features and functions of their systems, and what customers might expect from their different services.
- Mitsi will send CCAC a draft of her resulting report for the upcoming MFP meeting, the quarterly review of cable providers.
- The cable providers will be invited to a meeting to discuss their services and allow time for committee questions and updates.

**Old Business**

- CCAC vacancies were again discussed. Trish Evans announced this to her final meeting due to time constraints and thanked the committee for what she had learned. CCAC members thanked Trish for her contribution. The CE office has issued a vacancy announcement with applications due today, for the seat currently open along with the 3 expiring in November, and there is another member soon moving out of the County. In addition to the slots for Rockville and Maryland Municipal League, there will be 5 additional seats vacant. The interview committee of Suzanne, Grant and Jay will review resumes sent by the County Executive's office as soon as possible, interview, help select applicants, and report back to CCAC.
- The CCAC web info was discussed. Suzanne again asked that the committee listing be updated, and that only those representative that had been appointed by the Council and still remained with CCAC be listed. The approved minutes and meeting agendas need to be updated on the web as well.

**New Business**

None presented.

**Public Comments**

None presented.

**Adjourn** Meeting adjourned at 9:30pm.

Submitted by: Suzanne Weiss, CCAC Secretary